

APPROVED BY:
Rector of Vytautas Magnus
University
Order No. 72 of February 12,
2025
(Version approved by Order
No. 26 of January 30, 2026, of
the Rector of Vytautas Magnus
University)

**DESCRIPTION OF THE PROCEDURE
FOR AWARDING SCHOLARSHIPS TO FOREIGN LITHUANIANS
AT VYTAUTAS MAGNUS UNIVERSITY**

I. GENERAL PROVISIONS

1. The Description of the Procedure for Awarding Scholarships to Lithuanians Abroad at Vytautas Magnus University (hereinafter – the University or VMU) (hereinafter – the Description) regulates the purpose and amount of the scholarship (hereinafter – the Scholarship), general requirements for submitting documents by applicants, the procedure for organizing the work of the Scholarship Award Competition Commission (hereinafter – the Commission), and the procedure for awarding and administering Scholarships.
2. The purpose of the Scholarship is to encourage Lithuanians living abroad to choose studies at the University and to contribute to the implementation of the mission of the VMU World Lithuanian University (hereinafter – WLU).
3. The Scholarship is funded from the University’s own funds allocated for this purpose.
4. Definitions used in this Description:
 - 4.1. **Foreign Lithuanian** – a person whose parents or grandparents, or at least one parent or grandparent, are or were Lithuanians, who considers themselves Lithuanian and declares this in writing to the decision-making institution;
 - 4.2. **Applicant** – a natural person who has submitted an application for the Scholarship;
 - 4.3. **Commission** – a commission formed by order of the Rector that evaluates applications for scholarships for Lithuanians abroad and makes decisions regarding the awarding of Scholarships.

**II. AMOUNT OF SCHOLARSHIPS, REQUIREMENTS AND CONDITIONS FOR
APPLICANTS, PROCEDURE FOR AWARDING AND PAYMENT**

5. The amount of the Scholarship is EUR 1,000 (one thousand euros). The Scholarship is awarded through a competition for 1 (one) academic year and is paid in 2 (two) installments during the academic year: EUR 500 (five hundred euros) in the autumn semester and EUR 500 (five hundred euros) in the spring semester.
6. The Scholarship is a one-time award granted to a Lithuanian abroad only once during the entire period of studies. The Scholarship is awarded by order of the Rector.
7. No more than 5 scholarships are awarded per academic year.

8. Foreign Lithuanians applying for support must:
 - 8.1. Meet the definition of a foreign Lithuanian;
 - 8.2. Be admitted to full-time first-cycle (Bachelor's), second-cycle (Master's), or integrated studies at the University (already enrolled and not on academic leave). A final-year student may apply only if at least 1 (one) academic year remains until completion of their studies;
 - 8.3. Prior to enrolment at VMU, have been registered and residing outside the territory of the Republic of Lithuania.

III. REQUIREMENTS FOR DOCUMENT SUBMISSION, PROCEDURE FOR AWARDING THE SCHOLARSHIP

9. The competition for the Scholarship is announced:
 - 9.1. In the spring semester – from March 1 to March 15.;
 - 9.2. In the autumn semester – from October 1 to October 15.
10. Students meeting the criteria specified in this Description and wishing to apply must submit to WLU, in the manner and within the period specified in the announcement:
 - 10.1. The Applicant's application (Annex No. 1), including a free-form request addressed to the Rector and a motivation statement for receiving the Scholarship. The motivation should relate to the activities specified in Clause 16 of this Description;
 - 10.2. Documents proving that the student has applied for a VMU tuition fee scholarship, a State Study Foundation scholarship for Lithuanians abroad, a state scholarship for Master's studies awarded by the Education Exchanges Support Foundation, or other scholarships for Lithuanians abroad, or confirmation that such scholarships have been awarded;
 - 10.3. Official documents or legally certified copies confirming Lithuanian origin: a document issued by a Lithuanian community abroad or another institution confirming Lithuanian descent, or its copy;
 - 10.4. Curriculum Vitae (CV);
 - 10.5. A recommendation from a Lithuanian community, Lithuanian school, or other Lithuanian organization abroad;
 - 10.6. Other documents requested by WLU.
11. If by the deadline specified in the announcement the Applicant has submitted documents improperly and/or discrepancies are found between the data provided in the application and the Lithuanian abroad status, WLU shall inform the Applicant by email within 5 working days from the receipt of the application or documents. The Applicant has 3 working days from the date of notification to submit documents confirming the correctness of the data. If such documents are not submitted, the application is rejected as not meeting the criteria.
12. Applications are evaluated and decisions regarding the awarding of Scholarships are made by the Commission formed by order of the Rector.
13. The Commission consists of at least 5 members. The Chairperson is the Vice-Rector. Members include representatives of WLU, the University Student Representative Council, and the Departments of International Relations and Student Affairs.
14. The purpose of the Commission is to evaluate competition applications and make recommendations to the Rector regarding the awarding of Scholarships.
15. Scholarship competition criteria:

- 15.1. Participation in Lithuanian community and/or Lithuanian school activities abroad, including the period before enrolment at VMU;
- 15.2. Participation in community/voluntary/academic activities at VMU and/or elsewhere;
- 15.3. Participation in WLU activities;
- 15.4. Other criteria established by the Commission and specified in the announcement.
16. Taking into account all scholarships received from the University, relevant institutions of the Republic of Lithuania, private individuals or foundations, and in accordance with the evaluation criteria set in this Description, the Commission decides whether to recommend awarding the Scholarship to the Rector.
17. Competition results are announced in the autumn semester – in November and in the spring semester – in May.

IV. SCHOLARSHIP PAYMENT PROCEDURE

18. Based on the decision recorded in the minutes of the Commission meeting, the Scholarship is awarded by order of the Rector or an authorized Vice-Rector and transferred to the recipient's personal bank account in a banking institution operating in Lithuania.
19. Payment of the Scholarship may be suspended or terminated in the cases specified in the University's general Scholarship Award Procedure Description.

V. FINAL PROVISIONS

20. This Description is approved by order of the Rector and enters into force from the date of approval or another date specified in the Rector's order.
 21. Exceptions to this Description are applied by order of the Rector in coordination with the University Student Representative Council.
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**APPLICATION FORM
FOR PARTICIPATION IN THE COMPETITION
FOR THE SCHOLARSHIP FOR FOREIGN LITHUANIANS
AT VYTAUTAS MAGNUS UNIVERSITY**

<i>Information about a candidate</i>	Name, Surname	
	Date of Birth	
	Start of Studies (Year of Admission)	
	Cycle of Studies (MA or BA)	
	Faculty	
	Study Program	
	Year of Study	
	E-mail	
	Mobile Phone Number	
<i>Motivational letter</i>		

(Student's name and surname)

(Signature)